



# CITY OF WILLIAMSBURG

Planning Department, Codes Compliance Division

## APPLICATION FOR APPEAL UNDER THE VIRGINIA USBC

Pursuant to the USBC Section 119.5, I hereby request an appeal before the City of Williamsburg Building Code Board of Appeals, relative to the following:

### Appellant

### Appellee

\*Name: \_\_\_\_\_  
\_\_\_\_\_

Matthew Westheimer, CBO,  
Codes Compliance Administrator

Representing: \_\_\_\_\_

City of Williamsburg

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

401 Lafayette Street  
Williamsburg, VA 23185

Phone: \_\_\_\_\_

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(757) 220-6134

Email: \_\_\_\_\_

[BldgInsp@williamsburgva.gov](mailto:BldgInsp@williamsburgva.gov)

Address of building under appeal: \_\_\_\_\_

Owners name and address: \_\_\_\_\_  
\_\_\_\_\_

### Basis for filing before local Building Code Board of Appeals:

- \_\_\_\_ A) Building Official refuses to grant modification.  
\_\_\_\_ B) True intent of code or rules legally adopted have been incorrectly interpreted.  
\_\_\_\_ C) Provisions of code do not apply.  
\_\_\_\_ D) Equally good or better form of construction can be used.

Relief sought by appeal: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Appellant Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*\* If represented by counsel in this matter, provide name, address and phone number of attorney.*

### Staff action:

Application Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Hearing: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time : \_\_\_\_\_

Notice Mailed: \_\_\_\_/\_\_\_\_/\_\_\_\_ Decision Mailed: \_\_\_\_/\_\_\_\_/\_\_\_\_ To BCTRB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Code Official: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_